

# GUIDE TO THE FAIR LABOR STANDARDS ACT (FLSA)

What do those FLSA rules say... and what don't they say?

Learn the "Ins and Outs" of FLSA Overtime for Non-Exempt Employees

*"I really enjoyed this course. Mr. Chamberlain made a dull subject very interesting!"*

*2006 participant*

- Course Overview: Back by popular demand, this two-day workshop will outline the manner in which Fair Labor Standards Act (FLSA) overtime rules apply in organizations, and will focus on non-exempt employees covered by the law. This program will address the latest changes in the law as they affect managers who "control the work" and overtime of employees, Payroll or Human Resources personnel, and those who make decisions about operational policies.
- Topics:
- The policies and purposes of the FLSA
  - What the FLSA rules actually say
  - Navigating FLSA technicalities
  - When is FLSA overtime pay required
  - Computing overtime pay
  - How FLSA litigation works
  - Answers to frequently asked questions...  
    "7k" work periods, K-9 units, comp time, detectives and training
- Who Should Attend:
- Managers with responsibility for controlling overtime
  - Administrators and personnel specialists
  - Executives and command personnel
  - Agency and city legal staff
- Faculty: **Jeffrey Chamberlain**, Attorney at Law  
Founder of Chamberlain, Kaufman & Jones law firm in Albany, New York, and former Counsel and Chief Legal Officer for the New York State Police. A nationally recognized expert on the FLSA, he is a graduate of the FBI National Law Institute. Widely published in the area of police law, he earned his law degree at the State University of New York.
- Dates and Location: March 1-2, 2007  
ILEA headquarters (The Center for American and International Law), 5201 Democracy Drive, Plano (Dallas metroplex), Texas 75024
- Hours: 8:30am to 3:30pm
- Tuition: \$295 ILEA Member; \$345 ILEA Non-member
- Cancellation Policy: Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail: [cburkel@cailaw.org](mailto:cburkel@cailaw.org)). No refunds after this date, although substitutions of attendees for this program are permitted. Registrants not entitled to a refund will receive the course materials, with the exception of copyrighted items.

Hotel: Holiday Inn Express  
3101 North Dallas Parkway  
Plano, TX 75093  
972.403.1112

Registrants should contact the hotel directly at least 21 days prior to the program date and advise them that you are attending this program to obtain the reduced rate of \$95 per night or visit our website at [www.theLEA.org](http://www.theLEA.org) to make reservations online.

TCLEOSE Credit: Law enforcement personnel attending this course are eligible for twelve (12) hours of Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE).