



Institute for Law
Enforcement
Administration



Are your supervisory
skills out-of-date?

A THREE-DAY SEMINAR TO UPDATE AND SHARPEN LAW ENFORCEMENT SUPERVISORY SKILLS

Problem: After completing a Basic Supervisor's Course, first-line supervisors often have limited opportunities to enhance and freshen their management and leadership abilities through in-service training.

Solution: This three-day Police Supervisor's Update will provide a forum for first-line supervisors to sharpen current skills while building new ones; examine current law enforcement management issues; and discuss the latest workplace legal decisions.

Topics

- Debriefing Current Supervisory Dilemmas
- Supervisory Skills Development
- The Generational Issue: Bridging the Gap
- Reduction and Management of Stress
- Dealing with Difficult Employees
- Conflict Resolution
- Keeping Current: Workplace Legal Issues

Course Location

ILEA Headquarters, 5201 Democracy Drive,
Plano, TX 75024

NOTE: This course is best suited for those with supervisory experience. It will not satisfy the requirements for TCLEOSE 3737 (Basic Supervisor) training.

Who Should Attend?

Experienced sworn and non-sworn first-line supervisors with a desire to sharpen and further develop management and leadership abilities, while remaining current on the latest law enforcement supervisory and workplace legal issues.

Faculty

Daniel P. Carlson, Associate Director, Institute for Law Enforcement Administration

Gregory Smith, Assistant Director, Institute for Law Enforcement Administration

Diane Wetherbee, Chief Attorney, City of Plano, Texas

Hotel

Residence Inn, 5001 Whitestone Lane, Plano 75024. Full breakfast is included. To assure room availability, contact the hotel directly at 972.473.6761 two weeks prior to the program and ask for the ILEA course rate of \$85 per night.

Tuition

\$295 ILEA Member, \$345 ILEA Nonmember
For more information, visit www.theILEA.org
or call 972.244.3430 or 800.409.1090.

POLICE SUPERVISOR'S UPDATE

April 13-15, 2005 ♦ December 7-9, 2005 ♦ Plano, TX ♦ www.theILEA.org

APPROVED FOR
TCLEOSE
CREDIT

FOUR WAYS TO REGISTER

• **Online**
www.theILEA.org

• **Fax**
972.244.3431

• **Mail**
Center for American
and International Law
5201 Democracy Drive
Plano, TX USA 75024

• **Phone**
972.244.3400 or
800.409.1090
8:30am-5:00pm CST

TCLEOSE CREDIT: Law
enforcement personnel
attending this course are eli-
gible for Texas Commission
on Law Enforcement Officer
Standards and Education
(TCLEOSE) credit.

REGISTRATION FORM

Police Supervisor's Update

April 13-15 • Dec 7-9 • Plano, TX • 8:30am-4:30pm

TUITION: \$295 ILEA Member \$345 Non-member

Course Date _____

Name/Rank _____

Agency _____

Address _____

City, State, Zip _____

Phone _____ Fax _____

E-mail _____

PAYMENT INFORMATION

Check enclosed payable to: Center for American & International Law

Purchase Order attached: # _____

Invoice my agency: Attn _____

Credit Card: MC VISA AMEX Discover

Card number _____

Exp. date _____

Name on card _____

Billing address (if different than above address) _____

E-mail for credit card receipt _____

Cancellation Policy:

Tuition, less a \$50 handling charge for each registration, will be refunded upon WRITTEN CANCELLATION received not later than five (5) working days prior to the program (e-mail: cburkel@cailaw.org). No refunds after this date, although substitutions of attendees for this program are permitted. Registrants not entitled to a refund will receive the course materials, with the exception of copyrighted items.



Institute for Law Enforcement
Administration
*The Center for American
and International Law*
5201 Democracy Drive
Plano, Texas 75024

Visit
us on the web
for tuition discount
information on
courses and
seminars.

Nonprofit
Organization
U.S. Postage
PAID
Permit No. 3778
Dallas, Texas